Getting your BYO device ready for school

Intune – What is Intune?

Intune is a secure mobile management system that allows you to use school Wi-Fi, emails, learning applications and websites on personal devices.

These instructions will show you how to enrol a BYO Windows device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready your school email address and password. If you require this information, please contact IT Support at techsupport@helensvaleshs.eq.edu.au

These instructions are for Windows 11 and above. You may find some of the screens look different to the ones provided here if you have an older version of Windows or there are changes made to Intune.
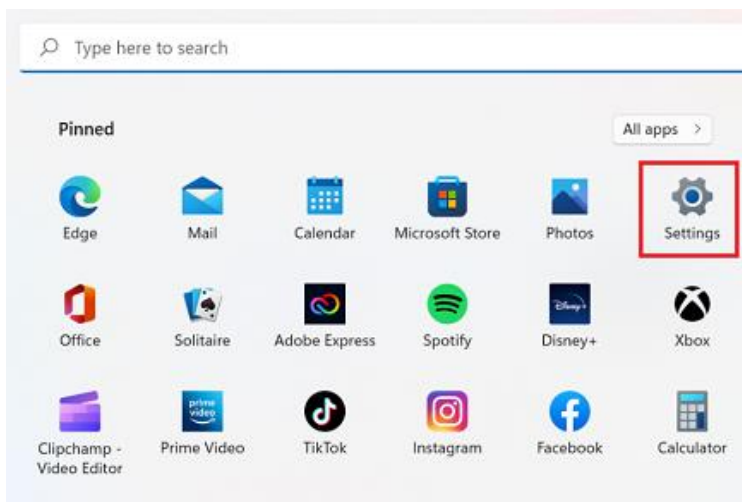
If the installation fails at any time, please re-open the Intune app and try again.
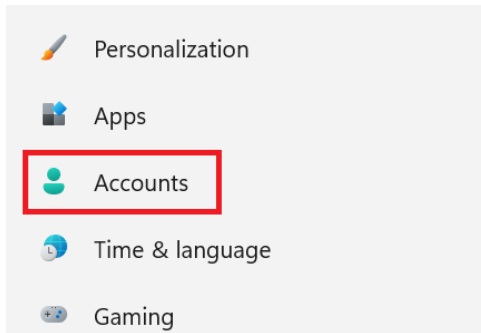
Step 1. Install Intune

    a. Connect to the internet and select the **Windows** icon at the bottom of your screen
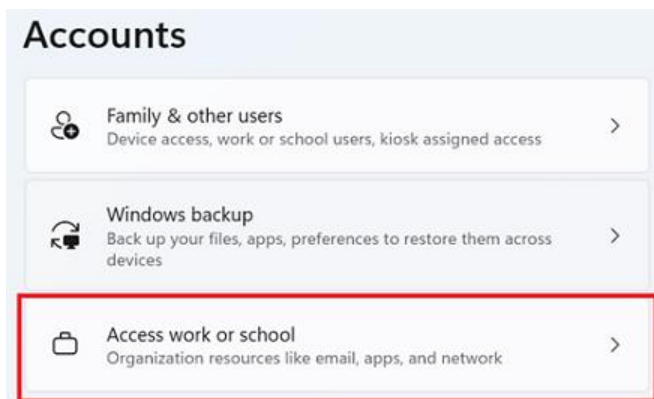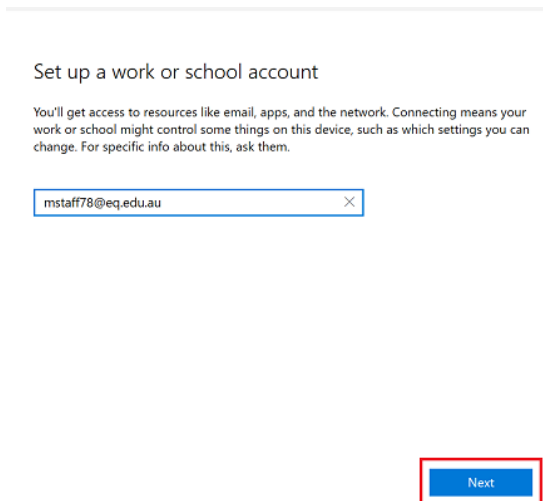

    b. Select the **Settings** icon

c. Select **Accounts**

d. Select **Access work or school**. If your account is already listed, select it and then select **Disconnect**. Then select **Connect**.

e. Enter your school *@eq.edu.au* email address and select **Next**.

f. Please enter your username, password, accept the terms and conditions, and **Sign in**. **Please note: The username is your email address without the @eq.edu.au**

Managed Internet Service

Sign in with your username and password

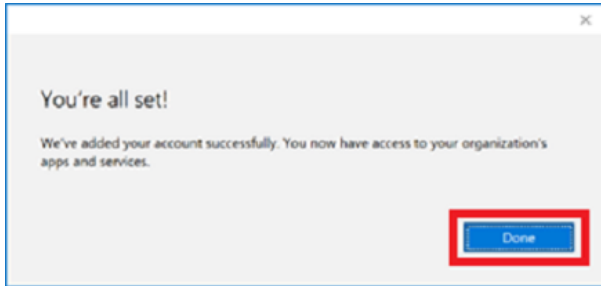Username * | mstaf78 |

Password * | •••••••••••• |

☑ I agree to the conditions of use

Sign in

Change my password

g. Please select **Done**.

×

You're all set!

We've added your account successfully. You now have access to your organization's apps and services.

Done

h. Check your account has been added. Your account details will be displayed.

mstaf78@eq.edu.au
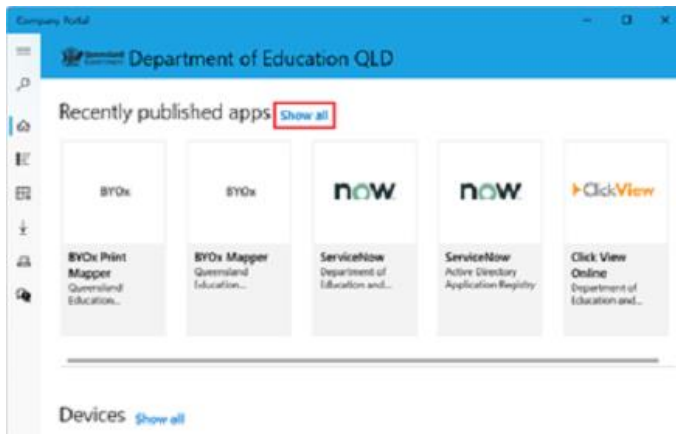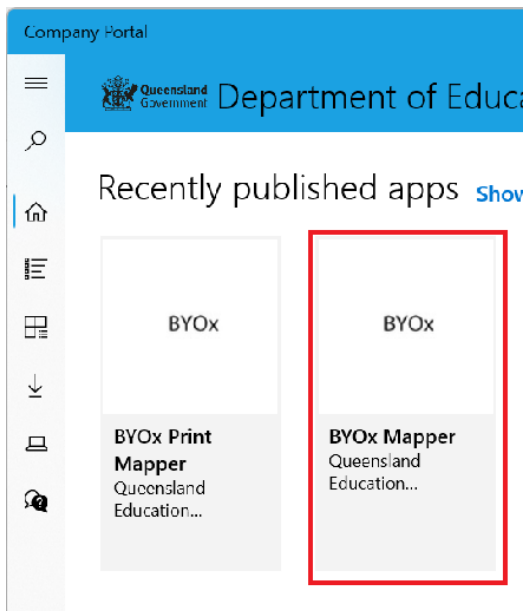Work or school account   ⌄
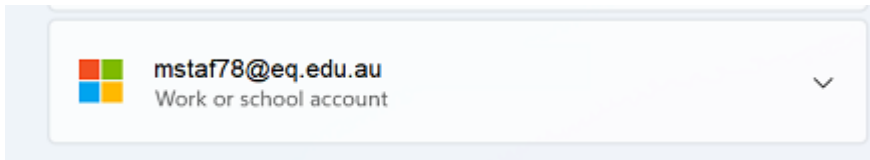
Step 2. Install apps

a. Select the **Windows icon** at the bottom screen, and then open the Company Portal application. If requested, sign in with your school user name and password.

Company Portal
App

🗗 Open

🗘 Sync this device

⌄
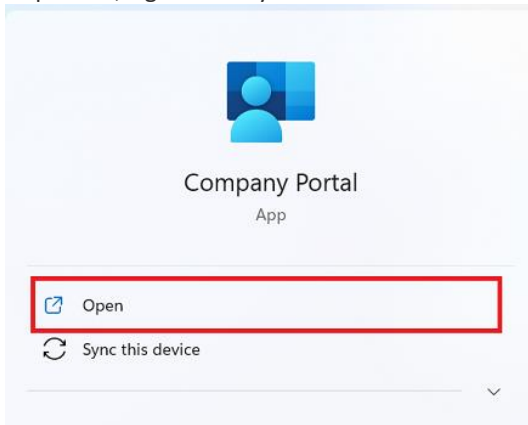
b. Select **Show all** to see the apps your school has indicated you require.

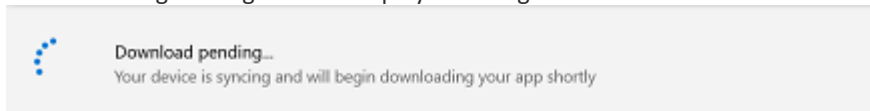**c.** Select an app to install. In this example, we will use BYOx Mapper
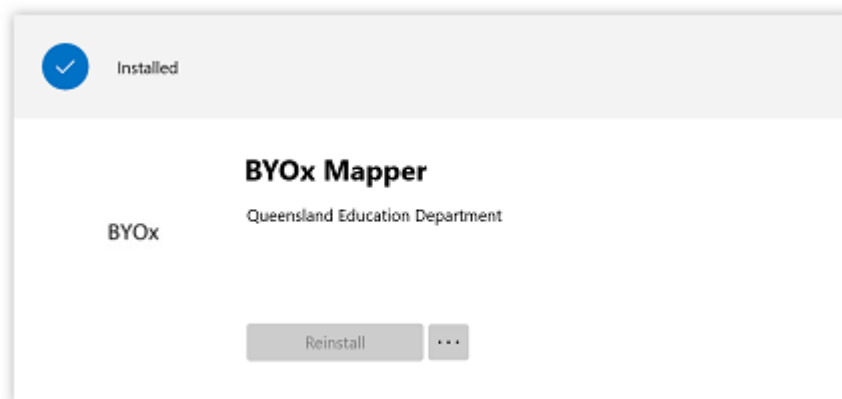

d. Select the **Install** button.
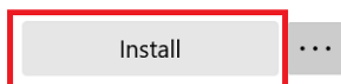
e. A downloading message will be displayed during installation.

Download pending...
Your device is syncing and will begin downloading your app shortly

BYOx Mapper

Queensland Education Department

BYOx

Install ...

f. The app has finished installing.

Installed

BYOx Mapper

Queensland Education Department

BYOx

Reinstall ...

g. To check your app has installed, select **Installed apps** and see it in the list. Click the back arrow Company Portal to install additional apps, repeating steps b to g.

Company Portal

Installed

BYOx Mapper

Queensland Education Department

BYOx

Reinstall ...